

Family Development and Self-Sufficiency (FaDSS) Council

Minutes

November 19, 2015

Polk County River Place – Conference Room 2 – 2309 Euclid Avenue – Des Moines, Iowa

Mission:

Improve the lives of families at risk of long-term welfare dependency or family instability by creating opportunities for self-sufficiency.

Council Members Present:

Zebulon Beilke–McCallum - Domestic Violence Rep. - Chairperson	Kelly Trave – Citizen Member
Janet Melby – Iowa State University – Vice Chairperson	Bill Brand – Department Human Rights (Phone)
Heidi Wicks – Workforce Development.	Lance Roorda – Department of Public Health
Rachel Scott – Business Representative	Billie Marchik – University of Iowa.
Tom Rendon – Department of Education	Stephanie Stebens – Citizen Member
Shawna Johansen – Business Representative	

Ex-Officio Members Present:

Rep. Marti Anderson

Council Members Absent:

Tiffany Vasey – Department of Human Services

Michael Fleming – University of Northern Iowa

Ex-Officio Members Absent:

Senator Mark Costello

Senator Mary Jo Wilhelm

Rep. John Wills

FaDSS Staff Present:

Tim Fitzpatrick – Department of Human Rights
(phone)

Lorie Easter – Department of Human Rights

Kelly Davydov – Department of Human Rights

Marcia Thompson – Department of Human Rights

FaDSS Staff Absent:

Angela Madison

Others Present:

Peg Ragner – YSS

Jeanie Running – FRC/YSS

Julie Weber-Davis – Four Oaks

Kristie Davidson – MATURA

Wendy Martinez – North Iowa

Luke Sulentic - LSI

Vickie Sible – Eastern IA

Becky Falck – Sieda

Rita Luder – Southeast Iowa

Brenda Fry – SCICAP

Doug Stodgole – Polk County

Patty Devine – Polk County

Anthony Santiago Diego – ISU

1. Introductions - Chairperson

- Meeting was called to order at 11:10 by chairperson.
- Quorum was established.
- Ms. Melby introduced Dr. Anthony Santiago from Iowa State University as her guest.

2. Approval of the Agenda – Chairperson

MOTION:

Ms. Melby moved that the agenda be approved.

Mr. Brand seconded the motion.

There was no discussion.

VOTE:

All Council members voted aye. The agenda was approved.

3. Approval of the September 17, 2015, Council Minutes – Chairperson

MOTION:

Ms. Wicks moved that the March 26, 2015, minutes be approved as submitted.

Ms. Marchik seconded the motion.

There was no discussion.

VOTE:

All Council members present voted aye. The minutes of March 26, 2015, were approved.

4. **Council Representative's Updates – Chairperson**

- Lance Roorda – Public Health received word that Maternal, Infant, Early Childhood Conferencing grant is eligible to apply for \$5.7 million of formula funds. (Prior to this year it was mostly competitive, last year they didn't receive any competitive dollars.) This means they should be able to keep all of their ongoing projects/services throughout the next year.
- Tom Rendon – Early childhood positive behavioral interventions and supports state leadership team will be rolling out newly revised home visitation modules early next year, using the home visitation models of support for families.
- Heidi Wicks – IWD in partnership with DHS and Dept of Education and others are coming together to create a state plan for the workforce investment opportunity act. It should be out for public comment on November 30th.
- Zeb – The Attorney General's office put out a new grant project with Victims of Crime Act Funds which usually only go to domestic violence programs but they are opening them up to non-profits organizations that provide services to victims of any violent crime. .

5. **IFDA Update – Wendy Martinez**

- FaDSS Day on the Hill is scheduled for Wednesday, January 13, 2016 from 10:30 to 2:00. The theme is FaDSS Makes It Real
- The Southwest Region is in charge of the 2016 Retreat and it will be in Osceola, date to be announced later. .

6. **Committee Updates – Lorie Easter**
Outcomes Committee – Heidi Wicks

- Heidi Wicks gave an overview of the Outcomes Committee's activities for the last year.
- Subgroups were the data collection, to streamline data collection methods in FaDSS program
- MATRIX subgroup was to enhance/revise the self-sufficiency matrix.
- Assessment subgroup was to revise the assessment process from the recommendations from Hornsby Zeller & Associates.

Recommendation of the Matrix Subgroup:

1. The FaDSS Outcomes committee recommends that the Self Sufficiency Matrix and Domains be approved as a pilot project.
2. DCAA staff, with assistance from the self-sufficiency matrix subgroup will work on an instruction manual and training for the self-sufficiency matrix.
3. DCAA staff, with assistance from the self-sufficiency matrix subgroup will develop a pilot to test the self-sufficiency matrix prior to implementation.

Rachael Scott seconded the motion. There was a lot of discussion.

All Council Members present voted aye. The motion carried.

Recommendation of the Data Collection Subgroup:

1. The FaDSS program, beginning in program year 2017, will integrate all data collection into the web-based system. There will be one point to collect all the data in the FaDSS program.
2. Data on the FaDSS Program Data Collection sheet will be the information collected for the FaDSS program. This does not include the matrix information. The matrix information will be integrated into the web-based system but recommendations will come from the Matrix subgroup.
3. DCAA staff, with assistance from the data collection subgroup and Hornsby Zeller, will work on an instruction manual and training for the data collection for the program.

There was no second for the motion. There was a lot of discussion.

All Council Members present voted aye. The motion carried.

Recommendations from the Outcomes Committee re. Assessment:

1. Adopt "Selected Assessment and Screening Tools" as the resource and guide used by FaDSS grantees to develop and implement local assessment and screening plans. The document sets forth a compilation of high-quality assessment and screening tools as well as a set of protocols to: 1) guide implementation of tools across local programs and 2) provide a mechanism for grantees to submit additional tools for approval and use in the FaDSS model.
 - a. Approve Appendix A, Assessment and Screening Protocol. The protocol details the following:

1. All families participating in the FaDSS program will be assessed for general family functioning.
2. All families participating in the FaDSS program will be screened for domestic violence.
3. All FaDSS grantees will perform or obtain child development screening for program participants aged 0-3 and 4, screening of mental health, substance abuse, or other areas of focus will be implemented as outlined in each grantee's approved application.
- b. Approve Appendix B, Protocol for Submission and Review of Tools. The protocol details the process for submission of additional screening and assessment tools for approval and use in the FaDSS model.
2. Reconvene the Assessment Subgroup one year after implementation (beginning of FY 18) to review the overall impact of the proposed changes to assessment and screening within the FaDSS model, both for local grantees and for families.

Mr. Rendon seconded the motion. There was a lot of discussion.

All Council Members present voted aye. The motion carried.

- There were discussions about ethical issues with the diagnostic tools and training.
- DHR staff explained that the grant application is the mechanism grantees will use to explain how they will address certain issues.
- Matrix Sub-group was charged with approving a new matrix tool.
- Written comments are to be submitted to Tim Fitzpatrick prior to the next county meeting from Council members along with any instructions.
- Data Security was discussed.

7. FaDSS Grant Renewal Application – Tim Fitzpatrick

- The Grant Renewal Application is prepared every 3 years by the FaDSS Grantees
- The Application is the grantees plan to serve their families
- Changes were made to the assessment section, the vacancy plan, targets for program measures, etc.
- In addition to reviewing agency grants every three years, the Council Grant Review Committee will also be responsible for reviewing the Application Instructions. State staff will put together a draft of the application and(Melby talks too soft and I could not get the rest of it.)

Motion: Grant Review Committee recommends approval of the Grant Renewal Application and Instructions as amended.

Vote: All Council members present voted aye. The motion passed.

8. FaDSS FY 15 Onsite Reviews – Kelly Davydov

- A summary report was distributed along with a copy of the FaDSS standards
- Each grantee receives an onsite reviews each year
- On-site visits were explained
- Positive trends, challenging trends, and future plans were explained.
- Copies of full on-site reviews for any specific grantee/grantees can be requested from FaDSS staff
- In FY 16 we will be working with grantees on the FaDSS standards during the on-site reviews
- Copy of FaDSS standard was distributed along with a sheet showing the Program standards compliance for FY 15 by grantee.

9. FaDSS 15 Annual Report – Lorie Easter

- FY 15 FaDSS Annual Report was distributed to FaDSS Council
- 3,311 families were served by FaDSS, including 5,819 children
- FaDSS families earned a total wage of \$5,188,485 which resulted in a FIP savings of \$1,529,222
- The annual report is available on the DHR/DCAA/FaDSS web-site
- Lorie shared a short success story from Four Oaks

10. Staff Updates

Trainings

- A webinar training on the grant application will be held
- April 25-27, 2016 will be Prevent Child Abuse Iowa and Family Support Conference
- June 14-16, 2016 will be the ICAA Annual Conference
- A capacity and transition retreat with FaDSS coordinators was held in October- results will be discussed at the March, 2016 FaDSS Council meeting.

11. Other Business

- None mentioned

12. Next Meeting

- The next meeting will be held on March 24, 2016, at 11:00 a.m. at Polk County River Place, Room 1A, Des Moines, Iowa.

13. Adjournment

MOTION: Mr. Rendon moved that the meeting adjourn. Ms. Wicks seconded the motion. The meeting adjourned at approximately 1:03.

Respectfully submitted,

Marcia Thompson